



Sun Prairie Civic Theatre
April 9, 2017 – 6:00 PM

Sun Prairie Civic Theatre – Back room

Mission: Sun Prairie Civic Theatre is a community of volunteers sharing their time and talent to educate people of all ages in the experience of live theater on stage, backstage, and in the audience.

Present: Betsy Wolfe, Liv Goff, Jeanne Wellman, Frank Peot, Steve Berg, Sue Phillips, Brian Goff, Brooke Vechinski

Excused: Clark Rodgers, Kathy Baumann, Ann Schwartzwald

Absent:

Guests:

- I. **Call to Order:** Brian called to order at 6:04.
- II. **Approval of March 20, 2017 minutes:** Steve, Jeanne, all in favor, motion passed.
- III. **Financial Report – (Sue / Kathy):** Frank moved to approve the financial report, Jeanne seconded, all in favor, motion passed.
Outstanding: Deposit reports for shows. Liv would like to meet with Frank to put together what reports we can use for the ticketing reports

IV. Committee Reports:

- Building and Grounds: Frank: toilet in the men's bathroom is replaced.
- House: Livvia and Ann: concession list was sent out to the membership, this will be sent to the cast as well.
- Social: Jeanne- Strike for Wizard is April 23
- Membership: Betsy- had one member renewal
- Patronage: Brooke- none
- Publicity/Programs: (Season) Brooke- none
- Social Media: (Facebook, webpage) Frank: Have been keeping up with social media and website.
- Tickets: Frank- none
- Future Facility Planning: Russ- none

Production Related: Ann (as season producer)

- Costumes: Jeanne- none
- Lighting: Frank- none
- Make-up: Sue- none
- Orchestra: Steve- none
- Properties: Clark- none
- Sound: Russ- Should schedule another meeting soon, have to use the school's operator for Wizard
- Stage: Kathy- none
- Set/Shop: Brian- none
- Scenic Arts: Ann- Wizard scenic arts is going well, Penguin is getting two backdrops painted by some mural artists. Backdrops are going to get inventoried for future reference.

Updates on Individual Season Shows

- ~~Secret Garden~~ (Liv/Betsy)
- ~~Readers Theater – December Edition~~ (Sandy):
- ~~Murder Mystery Dinner Theater~~ (Kathy/Liv/Brooke)
- ~~One Act play festival~~ (Frank/Sue)
- **The Wizard of Oz** (Frank): Move in is Wednesday, April 12 starting at 5:15. Frank and Jeanne will be planning the strike party. That the Saturday 7:30 performance is being sign language interpreted needs to be added to the website and the interviews.
- **Penguin Project – Guys and Dolls Jr.** (Liv and Betsy) – Betsy is going to talk to Full Compass to see if they will donate broken body mics to use during the rehearsals. Will look into buying a full set of mic belts. Lost the light designer for Penguin, Betsy will talk to Autumn.

Old Business

1. Director interviews for Joseph – Results: Russ, Betsy, Brooke, Clark: Held interviews last week. Liv will be directing. Russ will contact the other applicants and let them know that they were not selected but asking if they would like to be involved in another way for the show.
2. Kids camp – supplemental paperwork we requested from the kids camp team Modifying the youngest age group to age 4 to second grade. We will not be doing online registration. The registration form should include: a hold-harmless (Betsy will send last year's verbage to them) and photo release.
3. Masonic Lodge update – SOLD!

Outstanding or tabled OLD Business

4. Discussion for inclusion of Penguin Project patrons in the program. Tabled for a future meeting.
5. Update on purchase of additional keyboard. Livvia has been looking, has not found anything yet.
6. Plumbing company has recommended that we find the remaining clean outs between the barn and Linnerud. Potentially big bucks?
7. (All) We need to set some expectations for the future. Russ motioned to table this discussion as it will be a long one

New Business

1. Show to replace Sound of Music in Feb. of 2018 – Board discussion on 'Pros and Cons' of each below.
 - a. The Bad Seed – Livvia Goff
 - pros: not a musical, cheaper royalties, serious piece (pro and con),
 - cons: not a comedy, not well known,
 - b. Noises Off – Frank / Russ
 - pros: lots of interest for cast, comedy, more well-known than other shows,

cheaper royalties

cons: expensive set, probably can't get weekends or break even at CHUMS, lighting challenge,

c. Peter and the Starcatchers – Ann Meyer

pros: musical,

cons: musical, not well known, more expensive royalties

Some membership expressed concern that we weren't originally planning on doing a straight show. Liv is willing to do Bad Seed in fall 2018. Brian has made a motion that we do Noises Off in February 2018 at CHUMS pending a tech meeting to ensure usable height at CHUMS and status of the grand curtain. Livvia seconded. All in favor, Frank abstained, motioned passed.

2. Youth scholarship submission – Sue: had a submission, need a few people to review, Betsy and Frank will meet with Sue to review. They will let Brooke know so that we can do a check presentation and submit it to The Star.
3. Budget committee – Sue, Livvia, Brooke, and Kathy will be on the budget committee.
4. Corn Fest face painting booth – Sue is looking for someone to coordinate this for the year. Russ is willing to do this and Liv is willing to help out. They will hit up the kids show and camp in order to get volunteers.
5. Membership meeting: Notices and planning? July 23rd. The notice has been out there for months. Elections will be held. Proposed budget and the slate for the elections and all other things must be sent out by the 11th. Slate for elections committee- Brooke will set up a meeting with Frank, Steve, and Clark after the strike of Wizard. Steve, Ann, Liv, and Brooke are the four vacancies that are going to be available.

Board round table: – Items for the greater good of the group:

- Can we get the parking lot relined? – Yes, but it will be something that we have to pay for and it will probably run about \$600. We would like to have the spaces the same size as the ones in the aquatic center parking lot. We will run this by Jeff Butler. Brian will take this on as a project.
- Would we like to add a Junior Board? Liv will contact the theatre that currently does this and bring back more information about how they run this.
- Corn Fest Parade needs to be submitted. Brooke will submit the registration. Contact person will be Liv.
- Where are we aiming to perform Joseph? We would like to do the PAC but if two weekends are not available at the PAC, we want to do CHUMS. We are willing to negotiate on move in if it still allows two weekends of performance.

Adjournment: Brooke moved to adjourn, Brian seconded, meeting adjourned at 7:38pm.

Standing items:

1. Bathrooms will be cleaned (including floors) and re-stocked twice per month.
2. Wet mop entire rehearsal floor after show moves out to performance space

Month	Person		Month	Person
July 2017	OPEN!!		Jan 2017	Frank
August - 2017	OPEN!!		Feb 2017	Frank
September – 2017	OPEN!!		March 2017	Clark
October – 2017	OPEN!!		April 2017	OPEN!!
November - 2017	OPEN!!		May 2017	OPEN!!
December - 2017	OPEN!!		June 2017	OPEN!!